

## TRAINING SEMINAR ON

“Writing and management  
of FP7 projects  
for MPC scientists and  
administrative officers”

26 - 28 October 2009

VENUE:

**CIHEAM / IAMB  
Mediterranean  
Agronomic  
Institute of Bari**

Via Ceglie, 9  
70010 Valenzano (BA),  
ITALY



### THE COURSE

**SUBJECT :** Writing and management of FP7 projects for Mediterranean Partner Countries scientists and administrative officers .

**DURATION :** 3 days intensive training

**DATE :** 26 - 28 October 2009

**VENUE :** C.I.H.E.A.M.  
*Mediterranean Agronomic Institute of Bari,*  
Via Ceglie, 9 - Valenzano (BA), 70010 - Italy



### DESCRIPTION

**DESCRIPTION:** Training seminar for National researchers and administrative officers who wants to improve their skills or getting familiar with the EC programmes and FP7 projects and who will support the management of FP projects in their national Institution, in order to favor the appearance of projects leaders in the MPC.

**OBJECTIVES:** to improve the quality of the Mediterranean Partner Countries participation in the EU Framework Programmes by increasing the capacities and level of understanding of the administrative and technical issues related to the handling of FP projects.

### REQUESTED PARTICIPANTS PROFILE

<i>Actual position</i>	National researchers and administrative officers of Mediterranean Partner Countries (MPC)
<i>Educational and professional background</i>	Previous experience on writing and management of EU Projects will be preferential
<i>Nationality / Country of Origin</i>	Algeria, Egypt, Jordan, Lebanon, Morocco, Palestine, Tunisia
<i>Institutional provenance</i>	Universities, Research Centers, Ministries
<i>Age limit</i>	No
<i>Foreign language knowledge</i>	Good knowledge of English or French language (written and spoken)
<i>Gender</i>	Equal opportunities will be guarantee



7FP EU funded project - INCO-NET

## MIRA PROJECT

Work Package 3 - Task 5  
<http://www.miraproject.eu>

### MODULES

- European Union funding 2007—2013
- FP7 Basics: familiarizing with FP7
- Contract negotiation
- Project management
- Financial issues related to FP7 project
- Reporting and monitoring
- Lesson learnt from the first two years of FP7
- Calls and projects



### APPLICATION

For applying, send by email or by fax the Application Form and CV to:

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email: [ciannamea@iamb.it](mailto:ciannamea@iamb.it)

### METHODOLOGY

Training will be carried out following an highly flexible approach, with the didactic contributions of international professionals coming from research institutions and International organisations.

Lecturers will be held in English, with simultaneous translation in French if necessary.



### DISTRIBUTION OF CONTENTS

DAY	TOPICS AND OBJECTIVE
1	Address the legal and financial aspects of research funding contracts, including the new rules for participation.
2	Involve an in-depth presentation of FP7: its goals and funding opportunities.
3	Provide participants with methodology and tips for writing proposals and setting up a project that fits with the Commission's objectives and requirements